

CLINIC NEWS

Susie McKoon RN – Ext. 2420 - PMS Clinic – located in back of middle school main office

Nicole Loerch RN – Ext. 1672 – PES Clinic – located near elementary main office

Nurses will be available on school days from 7:30 AM to 3:30 PM

Call **911 first** with severe injuries, life threatening emergencies or if you feel it is necessary. Then call your building clinic and office. If a student or staff member is too ill or injured to come to the clinic, and it is not severe or life threatening, please call the clinic.

Familiarize yourself with the location of safety equipment throughout the district.



AEDs (AUTOMATIC EXTERNAL DEFIBRILLATORS) are located:

- **PES** – PES Main Hallway near Room 350
- **PMS** – front hallway of PMS gym near the main hallway intersection
- **PHS** – Outside of Goodwin Theatre
- **PAC** – Across from Front Desk
- **PAC** – Pool Deck
- **BOE/Tarbuck Center** – Front Lobby
- **Transportation** – In Break Room
- **Maintenance Office** – Office
- **Manchester West Lobby** – Lobby
- **Manchester West Gymnasium** – Stage
- Flip House on Main Street
- The Athletic Trainer also has an AED.

Epi-Pen Lockers – These lock boxes are located next to the AEDs at PES, PMS & PHS. The Epinephrine in these lockers are intended for individuals who have anaphylactic reaction with unidentified life-threatening allergies. We will have Epi-Pen training in August at staff meetings. Follow this link for Epi-Pen directions [Epi-Pen Instructions Video](#). Always call 911 if an Epinephrine injector is administered.

Stop The Bleed Kits – Emergency Stop the Bleed kits are located in main school offices, clinics, near all AEDs and near media centers.

Emergency Narcan is located in the clinics. If you suspect an opioid overdose, call 911 and the clinic.

BLOOD BORNE PATHOGEN KITS (BBP Kit) – Be prepared and stay safe. All staff should have a BBP kit in every classroom. Please notify the clinic if you need a BBP kit or if you need supplies to replenish your kit. Kits should include gloves, garbage bag, bandages, gauze pads and Sani-wipes.

Student health issues are listed in IC (Infinite Campus). We will email medical plans to you as they are completed. We are currently working on updating these plans for this school year. If you are aware of a student(s) with a medical issue or need that we have not addressed, please contact the clinic. For additional pertinent information regarding their condition and care click on words “Health Condition”. **All medical information in IC must remain confidential.** If you have a student with medical concerns in your class, please place copies of 504’s, medical plans, and student’s medical information in your confidential substitute folder.

Annual Update/EMA/Online Registration - All students must have an Annual Update/EMA completed yearly. Parent/Guardians update this form via the Parent Portal in Infinite Campus. The Annual Update/EMA is used to grant annual permission for technology, field trips, media release, etc., and to update all emergency medical information. This form must be completed before students may attend any off campus field trips.

Field Trips – Please remember to notify the clinic at least 7 days prior to your field trip so the clinic has time to prepare your field trip bag. Student medications (inhalers/Epi-Pens/emergency medicine) and first aid supplies will be ready the morning of your field trip. A teacher or staff member must always have possession of the bag.

If you are responsible for giving a student medication while on a field trip or during a sport/activity, you will need to complete the medication training before the field trip/activity. Contact the clinic at least one week before any field trip to be sure you have enough time for training.

Athletics/Clubs – If you are a coach or advisor to a club or group, please send a roster of your students to the clinic. We will then inform you if any of your students have medical concerns or medical plans you need to be aware of.

Personal hygiene products (pads & tampons) are available in the bathrooms, clinics, offices and guidance depts. The clinic has a large supply of personal hygiene products for students. If you regularly supply students with these from your classroom, please stop by the clinic to refill your supply. The Care Closet has some hygiene products for students also.

Hearing and Vision Screenings – Screenings will be performed for all students in grades Pre-K, K, 1, 3, 5, 7, 9 & 11 throughout the school year. These screenings are mandated by the state and must be completed. While we always try to minimize any loss of instructional classroom time, your cooperation is essential. Rescreens and follow-ups may be necessary for some students. If you have concerns about a student’s hearing or vision, please contact the clinic.

SAVE THE DATE...Giant Eagle Pharmacy will be on campus **Tuesday, October 1st** for a staff FLU SHOT clinic from 7:00 AM - 9:30 AM. More information to come.

Have a safe & healthy year!